



March 30, 2022

Dear Ryan White HIV/AIDS Program Parts A and B Recipients:

The Health Resources and Services Administration's (HRSA) HIV/AIDS Bureau (HAB) recognizes that Ryan White HIV/AIDS Program (RWHAP) Parts A and B recipients and subrecipients continue to be affected by the coronavirus disease 2019 (COVID-19) public health emergency, and fully appreciates the ongoing impact on many of you and the clients you serve.

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards, 45 CFR § 75.352, requires recipients to monitor the activities of subrecipients to ensure funding is used for authorized purposes, in compliance with federal statutes, regulations, and the terms and conditions of the subaward; and subaward performance goals are achieved. To meet the monitoring requirements, RWHAP Parts A and B recipients are to conduct annual subrecipient site visits as part of their monitoring activities, and this has been added as a term of the final award. HRSA HAB acknowledged your ongoing challenges of conducting annual subrecipient site visits during the COVID-19 public health emergency and waived the annual subrecipient site visit requirement for FY 2021.

HRSA HAB also recognizes that there have been many lessons learned throughout the past two years, including how to use innovative strategies and technologies to continue to meet the needs of our clients and programs. HRSA HAB and RWHAP Parts A and B recipients demonstrated that remote site visits are often an effective way to meet the goals and objectives of recipient and subrecipient monitoring. While annual subrecipient site visits will be required for FY 2022, recipients should explore opportunities to perform these visits remotely as appropriate. Recipients may continue to request an exemption to providing annual subrecipient site visits ([see HRSA HAB Site Visit Exemption Letter](#)), as previously allowed. Annual site visit waivers that were approved for reasons other than the public health emergency will remain in place.

HRSA HAB appreciates your partnership and patience as we work together to provide optimal HIV care and treatment for all to end the HIV epidemic in the U.S.

Sincerely,

/Chrissy Abrahms Woodland/

/Susan Robilotto/

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Division of Metropolitan HIV/AIDS Programs

Division of State HIV/AIDS Programs